



## **Frequently Asked Questions - RI DISTRICT GRANTS**

### **What is the District Block Grant?**

The Foundation District Block Grant program allows the district to access a portion of Annual Fund Share each year. These funds are available to the district based on giving to Annual Fund Share three years past. The Block Grant is just that, the district applies for these funds in a block and must follow RI policy for reporting the use of funds in this grant. Therefore, as the district leadership determines each year, the block of funds may be apportioned to clubs for projects the clubs wish to undertake during the year. All clubs must follow the accounting practices established for ensuring accurate reporting and good stewardship. **The district is accountable for all funds in the Block Grant and until all final club reports are submitted in DACdb and verified for accuracy, the RI Foundation will not approve release of the 2022-2023 Block Grant funds.**

### **Why do District Volunteers Review Club Final Reports in DACdb?**

Experienced district VOLUNTEERS assume the responsibility of checking Club Final Reports to assure best practices and policies have been followed using these RI Foundation funds. Please be considerate to these volunteers and recognize the entire process of thoroughly reviewing these final grant reports takes skill and time, and you may greatly assist the process by entering accurate data in a timely fashion and responding promptly to requests for clarification. **Again, until all club reports have been reviewed and approved by these volunteers, the district may not apply for 2022-2023 Block Grant funds.** Delays caused by late or inaccurate final reports cause all clubs to be delayed in receiving next year's funds.

### **Why do Clubs Enter Grant Applications BEFORE the Year Begins?**

Planning a club District Grant project and entering the balanced budget and project details in DACdb Grants module before the new Rotary year begins, allows district leadership **volunteers** to check details and enter the Block Grant projects in the RI site to obtain RI approval. After RI has closed the prior year grant, and then reviewed and approved the new application, RI will release the funds to the district. As quickly as district leaders can accurately close the current Block Grant and then accurately complete the application for the new year Block Grant, the sooner the district will receive the funds and pass to the clubs for their planned projects. **Receiving these grant funds early in the new Rotary year depends on clubs' accuracy and timeliness in completing final reports and new applications.**

## **STEPS TO RECEIVE 2022-2023 GRANT FUNDS**

### Final Grant Reports for 2021-2022 Must Be Completed

□ **May 15, 2022** – Last of Final Reports due from 2021-2022 District Grants must be entered into DACdb Grants module. **(All final reports are due one month after completion)**. District Grants Co-Chair for Closing Grants (Karen Morris) will reconcile club final grant reports and may request clarification from a club if necessary to approve the report and prepare to submit final report to RI to close the 2021-2022 Block Grant. **Until all club reports have been reviewed and approved by these volunteers, the district may not apply for 2022-2023 Block Grant funds.**

### Grant Applications for 2022-2023

- **Feb 19, 2022** – Club members attend Grants Management Training to qualify the Rotary Club to participate.
- **April 30, 2022** – 2022-2023 Memorandum of Understanding (MOU) signed and submitted by Club President and Club President-elect to Grants Sub Committee Chair Pam Ray.
- **May 31, 2022** – Last date for Clubs to develop and draft applications for grants for 2022-2023 Rotary year in DACdb Grants module. District Grant Co-Chair for Applications (Mary Joan Pugh) begins to review applications and may contact you to request clarification if needed.

**July 1, 2022**, If Club applications received have been approved, the DRFC and DG will submit the Block Grant for RI approval.

**Projects may start when the District Block Grant has been approved by RI and the District Rotary Foundation Chair has notified the Club President in writing that the project may begin. NOTE: Final Reports for 2022-2023 District Grants are due one month after grant completion and no later than May 15, 2023.**